



INDIAN MUSEUM
Ministry of Culture, Govt of India
27, Jawaharlal Nehru Road, Kolkata – 16

Vacancy Advertisement No. 04/ 2026

Indian Museum, Kolkata, an autonomous organisation under the Ministry of Culture, Government of India invites applications from the eligible candidates for filling up the following five (5) posts through Direct Recruitment:

Sl. No.	Name of the post	No. of post(s)	Pay Level and Scale of Pay	Category	Maximum age limit
1.	Library and Information Officer	1	Level – 6, (Rs.35,400 – 1,12,400)	UR	30 Years
2.	Head Modeller	1	Level – 6, (Rs.35,400 – 1,12,400)	UR	30 Years
3.	Hindi Translator	1	Level – 5, (Rs.29,200 -92,300/-)	UR	28 Years
4.	Modeller	1	Level – 5, (Rs.29,200 -92,300/-)	OBC (Backlog)	28 Years
5.	Driver-cum-Mechanic	1	Level – 4, (Rs.25,500-81,100/-)	UR	28 Years

The last date for receipt of complete application is 23.10.2026 (up to 5:00 p.m.). Applications received after the last date or otherwise found incomplete shall be summarily rejected. Decision of Indian Museum in this regard shall be final. Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as disqualification.

Indian Museum reserves the right to cancel recruitment in full or part without assigning any reason. Interim enquires will not be entertained.

POST WISE DETAILS:

1. Library and Information Officer – 1 post

- Pay Level in Pay Matrix: Level – 6 (Rs.35,400 – 1,12,400/-) & other allowances as per 7th CPC and as applicable to Indian Museum, Kolkata.
- Age limit – Not more than 30 years as on the closing date of receipt of applications from the candidates in India. Upper age limit is relaxable by the Board on the recommendations of the Selection Committee in case of candidates already in employment and also relaxable for the reserved categories, as per Government of India rules.
- Educational and other qualifications:

Essential Qualifications –

- Masters or equivalent Hon's Degree of a recognised University in Indian History or Anthropology or Arts.
- Diploma in Library Science of a recognised University or Institution.
- 7 Years' experience in a Library of standing in India preferably a Museum Library.
- Research experience with evidence of published research work in Archaeology or Art or Anthropology.

Note – Qualifications relaxable by the Board on the recommendation of the Selection Committee in the case of candidates otherwise well qualified.

2. Head Modeller – 1 post

- a. Pay level in Pay Matrix: Level – 6 (Rs.35,400 – 1,12,400/-) & other allowances as per 7th CPC and as applicable to Indian Museum, Kolkata.
- b. Age limit – Not more than 30 years as on the closing date of receipt of applications from candidates in India. Upper age limit is relaxable by the Board on the recommendations of the Selection Committee in case of candidates already in employment and also relaxable for the reserved categories, as per Government of India rules.
- c. Educational and other qualifications:

Essential Qualifications –

- (i) Degree or Diploma in Modelling sculpture from a recognised University or Institute.
- (ii) About 5 years' experience in a responsible position of working on sculpture models and allied works.

Desirable: –

Knowledge of preparing diagrams and scale models.

Note - Qualifications relaxable by the Board on the recommendation of the Selection Committee in the case of candidate otherwise well qualified.

3. Modeller – 1 post

- a. Pay level in Pay Matrix: Level – 5 (Rs.29,200 -92,300/-) & other allowances as per 7th CPC and as applicable to Indian Museum, Kolkata.
- b. Age limit – Not more than 28 years as on the closing date of receipt of applications. For reserved OBC categories upper age limit is relaxable as per extant Government of India orders. Upper age limit is also relaxable by the Board on the recommendations of the Selection Committee in the case of highly experienced or qualified person.
- c. Educational and other qualifications required:

Essential Qualifications –

- i) School Final or equivalent examination passed.
- ii) Degree or Diploma of a recognised Art College or a comparable institution in Arts with specialization in modelling.
- iii) At least 3 years' practical experience in modelling.

Desirable: -

Knowledge or experience in Museum work.

4. Hindi Translator – 1 post

- a. Pay level in Pay Matrix: Level – 5 (Rs.29,200 -92,300/-) & other allowances as per 7th CPC and as applicable to Indian Museum, Kolkata.
- b. Age limit – Not more than 28 years as on the closing date of receipt of applications. For reserved categories upper age limit is relaxable as per extant Government of India orders. Upper age limit is also relaxable by the Board on the recommendations of the Selection Committee if the candidates are found otherwise suitable.
- c. Educational and other qualifications required:

Essential Qualifications –

- i) Graduate or equivalent degree of a recognised University in Hindi in addition to English.
- ii) At least 5 years' experience in Translation work in any big establishment.

Desirable: -

- i) Knowledge of Bengali.
- ii) Typing speed 30 words per minute in Hindi.

5. Driver-cum-Mechanic – 1 post

- a. Pay level in Pay Matrix: Level – 4 (Rs.25,500-81,100/-) & other allowances as per 7th CPC and as applicable to Indian Museum, Kolkata.
- b. Age limit – Not more than 28 years as on the closing date of receipt of applications. For reserved categories upper age limit is relaxable as per extant Government of India orders.
- c. Educational and other qualifications required:

Essential Qualifications –

- i) Class 10th pass from a recognised Board;
- ii) Professional skill in driving with thorough knowledge of Car mechanism, general smartness and possessing of permanent license of Motor driving.
- iii) 5 years practical experience in driving, and ability to carry out minor repairs etc.

Desirable: -

- i) Should be able to handle heavy vehicles.

IMPORTANT INSTRUCTIONS:

1. CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE APPLICATION:

All candidates are requested to carefully read the eligibility criteria and before applying the candidates should ensure that they fulfil all the eligibility criteria. Candidature will be subject to verification of details/documents and if at any stage, it is found that candidate has submitted false information /fabricated document/ suppressed any fact or does not fulfil minimum eligibility criteria, his candidature will be cancelled without any further reference. Addendum / corrigendum / updates to this Advertisement, if any will be published only in the Indian Museum website <https://indianmuseumkolkata.org>.

2. HOW TO APPLY:

Candidates are required to apply in the prescribed format (**Annexure-1**) available on our website <https://indianmuseumkolkata.org>.

APPLICATION PROCEDURE

Applications, complete in all respects in the prescribed format along with the self-attested legible copies of proof of age / date of birth, academic / professional qualifications, caste certificate, experience, list of publications (if applicable), etc and name of the post superscribed on the envelope should reach to the Director, Indian Museum, 27, Jawaharlal Nehru Road, Kolkata-700016 **on or before 23.10.2026 (up to 5:00 p.m.)** or the applications complete in all respects as stated above can be sent through email to indianmuseumkolkata2@gmail.com **on or before 23.10.2026 (up to 5:00 p.m.)**. Separate application in separate envelope to be submitted in case any candidate desires to apply for multiple posts.

Candidates employed in Central/State Government/ Semi Government/ Universities/ PSU/ Statutory or Autonomous organisations under the Central/State Government should apply through proper channel.

3. MODE OF SELECTION:

Based on the marks scored in the written test and / or skill test (wherever applicable) and on obtaining cut-off marks, merit list will be prepared. Cut-off marks will be decided by the Indian Museum authority depending upon the no. of posts and marks scored by the candidates in the written / skill test.

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